

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
clerk@northduffieldpc.co.uk www.northduffieldpc.co.uk Tel: 01904 449495

MINUTES of the Parish Council meeting held on 5th May 2022 Chapel Schoolroom, North Duffield

Part 1

22044. In attendance: Cllrs R Arrand, S Brown, N Gray, R Hemingway (Chairman), M Patten, L Richardson, and B Wells. S Look (Clerk). Members of the public. Apologies from Cllr C Walker. No declarations of interest received.

22045. Minutes of the Parish Council meeting held on 7th April 2022 were proposed, seconded and unanimously agreed as a true and accurate record.

22046. Matters arising from the last meeting:

- i. **Queens Platinum Jubilee celebrations.** Arrangements are ongoing. Further meeting to take place on Monday 9th to confirm who will take responsibility for insurance purposes and carry out the risk assessments. It was suggested that a picnic on the green could take place on Sunday 5th June with the unveiling of the plaque by a long-standing member of the community. Clerk to organise collection of rubbish via a skip or SDC waste collection.
- ii. **Annual village litter pick.** Provisionally planned for Saturday 28th May 2022. To confirm at the Annual meeting.
- iii. **Village 'to do' list.** Resolved to defer until the Annual meeting.

22047. Public time:

- i. No comments from member of the public present.

22048. Receive Ward/ District Councillor reports:

- i. No Ward/District Councillors present due to the elections.

22049. Housing Needs Survey:

- i. Councillors resolved to wait until the next stage of the Selby Local Plan to ascertain if further development is proposed for North Duffield.

22050. Highways:

- i. A letter has been sent to the properties close by to the proposed new VAS sign on the A163. No response to date. Resolved to progress with the order.
- ii. No further update received on the bin collection request for Springfield Drive.

22051. Planning Applications

- i. No planning applications received prior to the meeting to consider.
- ii. No further updates from the planning appeals ref APP/N2739/W/22/3291841. Land adjacent A163 Market Weighton Road W. North Duffield. Proposed erection of 5 dwellings and associated infrastructure. 2019/0759/FUL and APP/N279/W/22/3290500. Street record Green Lane, North Duffield. Section 73 application to remove condition 07 (Highway improvement works) of approval 2018/0273/REM.

22052. Planning Decisions:

- i. No planning decisions received.

22053. Financial matters:

- i. Confirmation of end of year accounts. As the gross annual income and expenditure is above £25,000 in the financial year 2021/22, North Duffield Parish Council will be externally audited.
- ii. Noted the internal auditors summary for 2021/22.
- iii. Noted the Annual Internal Audit Report for 2021/22 (page3).
- iv. Resolved to approved the Annual Governance Statement 2021-22 (Page 4).
- v. Resolved to approve the Accounting Statements on the Annual Governance Statement (Page5).
- vi. Resolved to publish the documents required by the Accounts & Audit Regulations 2015.
- vii. Finance report and consider transactions for approval and payment:
Account balance and reconciliation:

		Current account	Savings account
a.	Account balances as at 28th March 2022	£6728.34	£21,214.98
b.	Payments made since last meeting (approved at last meeting):		
	S Look March expense inc. Jubilee plaque	-£136.87	
	YLCA annual membership 2022-23	-£436.00	

	City of York Council; Fri/Sat night bus service contribution	-£554.77	
	N Gray; compost & a photinia plant for the Pinfold	-£16.50	
	Western Wolds Men in Sheds; planter for pinfold	-£65	
	Clerks April salary	-£	
	Scottish Power d/d Village Green electric	-£45.05	
c.	Payments made since last meeting under clerks delegated authority:	Nil	
d.	Receipts	Nil	
	Precept 1 st instalment 2022/23	£8718.88	
e.	Internal transfer	-£8000	£8000
f.	Account balances as at 30th April 2022	£5723.59	£29,567.04
g.	To approve the following payments:		
	S Look March expenses	-£58.45	
	NYCC streetlighting energy account 2021-22	-£784.34	
	S Look – April salary and March/April 4hr O/T on election /accounts for payment in June salary	-£	
	R&JM Henley – Rowan (Sorbus) tree for the village green	-£184.80	
	B Hopper; Internal Audit	-£90.00	

Resolved to accept and approve the payments and transactions as stated.

22054. Village Green:

- i. No further update on the formal easement over the village green from Daniel Gath homes to install a connection to the foul drainage.
- ii. Update given from the 'village green working group'. Work has been ongoing on the pinfold. Cherry tree to be replaced in the Autumn.
- iii. Rowan tree has been planted on the village green. Pampas grass has now been removed.
- iv. Resolved to order 2 x 100m string of white Christmas lights.
- v. Electrical check and re-cable laying to be done after the jubilee. Clerk to get a quote for a turf cutter hire.
- vi. Local contractor to service the flagpole. Awaiting date. Clerk to get a quote for a Ukrainian flag.

22055. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. Resident emailed thoughts about the village green developments. To be discussed further at the Annual meeting with residents.
- iii. A councillor was contacted by a member of the public about parking concerns outside the village hall when the annual bird auction takes place. Clerk to contact village hall committee.
- iv. A councillor was contacted by a member of the public about a potential siting of caravans on a field. Confirmed planning permission would be required.
- v. A request has been made for a village book stand to be made and located on the village green (at a cost of £300). To consider further at the next meeting.

22056. Annual meeting of the Parish.

- i. Councillors agreed items for the agenda for the Annual meeting of the Parish to be held on 12th May in the Village Hall.

Part 2

22057. Confidential business. Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. North Duffield Landings. Sale progressing.

Confirmed the next monthly meeting of the Parish Council is to be held on Thursday 6th June 2022 at 7pm in North Duffield Methodist Chapel. Annual meeting of the Parish and Annual Meeting of the Parish Council to take place on 12th May 2022. Meeting closed at 20.25.

Signed:

(Chairman)

Date: